



CSCS BRIEF: CHRISTMAS HAMPERS SUPPLY

Company Background

The Central Securities Clearing System (CSCS) is a Public Limited Company incorporated on 29 July 1992 under the Companies and Allied Matters Act 1990 and commenced operations on 14 April 1997. CSCS is Nigeria's Central Securities Depository (CSD) licensed to carry on the depository, clearing and settlements transactions on several Exchanges in the Nigerian Capital Market with an effective single access point for all post-trade services covering equities, corporate bonds, federal government savings bonds, ETFs, REITs, and mutual funds.

CSCS is regulated by the Securities and Exchange Commission (SEC) and is registered by the Corporate Affairs Commission. The Investment and Securities Act governs the activities of CSCS 2007, the Companies and Allied Matters Act 2004, and the SEC Rules.

For more than two decades, CSCS has partnered with key stakeholders in redefining the structure and operations of the Nigerian Capital Market, leveraging new technologies in extracting efficiencies across the transaction life cycles whilst providing assurance in post-trade execution.

In addition, CSCS utilises state-of-the-art technology to offer smart data management services, supporting investors' decision-making while enhancing management information systems in private and public corporations.

BRIEF

The brief is to submit proposals for the supply of Christmas hampers. We are interested in procuring hampers in three categories to cater to varying preferences and requirements, ranging from VVIP to Stakeholder. We invite you to submit a proposal in response to this brief.

Scope of Work:

- Provide Christmas hampers in three categories:
 - *Category 1 (VVIP),*
 - *Category 2 (VIP) and*
 - *Category 3 (Stakeholder)*
- Specify the contents and quality of each category, ensuring a variety of high-quality products suitable for the respective target audience.
- Include festive and aesthetically pleasing packaging.
- Provide options for customization and branding.

Proposal Submission Guidelines:

- Interested vendors must submit a comprehensive proposal by **Friday the 1st of December 2023**.
- Proposals should include detailed information about the proposed Christmas hampers, including contents, packaging, and pricing for each category.



- Vendors are encouraged to highlight any unique features, customization options, and value-added services.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

- Quality and variety of products included in each category.
- Packaging aesthetics and overall presentation.
- Customization options and branding opportunities.
- Pricing competitiveness.
- Delivery timeline and logistics plan.
- Vendor's experience and reputation in providing similar services.

SUBMISSION

Proposals must be submitted electronically to rfpsubmission@cscs.ng by **Friday, 1st December 2023**.